

AMGP Annual Business Meeting



Wayland Baptist University, San Antonio, TX

10:30 am - Wednesday, August 2, 2023

President Ben Craver, Presiding



1. Call to Order Ben Craver, *President*
2. Approval of the 2022 minutes of the Association Dennis Horton, *Secretary*
3. Board of Directors Report of Actions Royce Rose, *Executive Dir./Treasurer*
 - A. Bylaw Changes
 1. Assignment of Membership List
 2. Replacement of NDW and Consultant with NDL
 - B. Selection of *New Directors Liaison* *Ken Gore, spokesperson, NDL Task Force*
 - C. Cooperative work with NABPR and BHHS
 - D. Treasurer's Financial Report
 - E. Consultant's Report Jeter Basden, *Consultant*
4. Finance Committee Proposed Budget Ken Gore, *Finance Committee Chair*
5. 2024 Nominations Stephan Vernon, *Nominating Committee*
6. Presidential Officers' Nominations Ben Craver and Randy Deering, *Pres-Elect*
7. Other Business Ben Craver
8. Handing over gavel to 2024 President Randy Deering Ben Craver
9. Announcement about 2024 AMGP Annual Meeting Randy Deering, *President*
10. Adjournment Randy Deering

2023AMGP Sponsors

Host: Wayland Baptist University

Benefactors: Baylor University, Department of Religion
Baylor University, G. W. Truett Seminary
Dallas Baptist University

Mentor: University of Mary Hardin-Baylor

Patrons: Jeter Basden
Royce Rose

2022 Association Minutes

ASSOCIATION OF MINISTRY GUIDANCE PROFESSIONALS BUSINESS SESSION

May 24, 2022

BELMONT UNIVERSITY
NASHVILLE, TN

1. Call to Order

Jim Motes, President, called the meeting to order at 11:45 a.m.

2. Approval of the 2021 Minutes of the Association

Dennis Horton, Secretary, presented the minutes from the 2021 AMGP business session in Waco. The minutes were approved as read.

3. Board of Directors Report of Actions—Royce Rose, *Executive Director/Treasurer*

Rose presented three items from the Board Meeting on May 23, 2022: two for information and one for action by the members.

- a) **Future Meeting Locations:** The Board of Directors set the 2023 meeting location and time for the Wayland Baptist University's main San Antonio campus, July 31-August 2, 2023 and the 2024 meeting at Campbell University on May 20-22, 2024 as part of a joint meeting with the NABPR.
- b) **New Directors Workshop (NDW):** The Board of Directors asked incoming president, Ben Craver, and the AMGP Consultant, Jeter Basden, to work together over the coming year to 1) enlist four leaders to present the content of the NDW in two breakout sessions at the next meeting and 2) recommend a plan to the Board of Directors for the future structure of the NDW.
- c) **Mailing Lists:** The Board of Directors voted to recommend a change in the bylaws, moving responsibility for the mailing lists from the Secretary to the Executive Director/Treasurer. As such, the assignment of maintaining mailing lists in the bylaws would be moved from the Secretary's duties (Article 13.01(d)) to the duties of the Executive Director/Treasurer (Article 16.01(f)) and adjusting the remaining numbering of the duties accordingly. This bylaw change will have to be acted on at the next meeting of the Board as it requires a 10-day notification. This passed with unanimous approval and will be referred to the Board for final action.

4. Finance Committee Proposed Budget—Ken Gore, *Finance Chair*

Gore presented a 2023 proposed budget from the Finance Committee for \$18,300. This recommendation was approved unanimously.

The Sponsors for the 2022 AMGP Meeting are as follows:

Host:	Belmont University
Benefactor \$1000 level:	Baylor University, Department of Religion Dallas Baptist University
Mentor \$500 level:	University of Mary Hardin-Baylor
Patron \$250 level:	Jeter Basden Royce Rose

5. Newman Award Com. Recommendation—Ken Gore for Omer Hancock, *Newman Chair*

Gore (on behalf of Omer Hancock) announced that Kirby Clark has been nominated to receive the Newman award. This nomination received unanimous support from those present at the meeting. The award will be given

to Kirby Clark at the 2023 annual meeting in San Antonio.

6. 2023 Nominations—Mike Baird, *Nominating Chair*

Mike Baird announced the following recommendations from the Nominating Committee:

Mike Baird for At-Large Director (Class 1, 2023-25)

Randy Deering for President-Elect

Dennis Horton for Secretary

Mandy McMichael for Historian/Archivist

Glenn Watson for Nominating Committee Chair

Ken Gore as Finance Committee Chair

Jonathan Grenz and Jim Motes as Finance Committee Members (2023-2025)

Omer Hancock as chair of the Newman Award Selection Committee

The nominations were approved unanimously.

7. Presidential Nominations—Jim Motes (*Outgoing*) and Ben Craver (*President-elect*)

The president working with the president-elect nominated two non-chair members of the Nominating Committee: Jennifer Garcia Bashaw and Steve Vernon. Both were approved unanimously.

8. Other Business

Steve Vernon recommended that AMGP make efforts to enlist sponsors for the meals at our next meeting.

There may be some ministry-related entities that would sponsor a meal for the opportunity to distribute information about their program and/or make a brief announcement to the group. This recommendation was received well by the group and will be referred to the President for consideration in planning the 2023 meeting.

9. Handing over of the Gavel to 2023 President Ben Craver—Jim Motes

10. Announcement about 2023 AMGP Annual Meeting—Ben Craver, *President*

Ben invited everyone to come to San Antonio for the 2023 meeting, July 31-August 2.

11. Adjournment—Ben Craver

The meeting was adjourned 12:15 p.m.

Respectfully submitted,

Dennis Horton, Secretary

Addendum: Randy Deering coordinated the 2022 New Directors Workshop, enlisting Jeter Basden, Mike Fuhrman, and Jane Wilson as section leaders. The new directors in attendance were Jennifer Bashaw, Thomas Estes, Rick Fleenor, Chuck Gartman, Lisa Seeley, and Steve Vernon. The new directors were recognized at the annual dinner on Tuesday evening (May 24th) and presented certificates of completion.

Executive Director/Treasurer Report

1. Treasurer's Report (2022 EOY Financial Reports are on the AMGP member website)

Financial Position as of 6/30/2023

Association of Ministry Guidance Professionals
Statement of Financial Position
As of June 30, 2023

	6/30/23	6/30/2022
ASSETS		
Checking/Savings		
Frost Checking Account		
AMGP Operating	29,498.64	18,583.14
Benevolence Fund	467.35	467.35
Total Frost Checking Account	29,965.99	19,050.49
HighGround Fund	252,750.74	253,790.69
Total Checking/Savings	<u>282,716.73</u>	<u>272,841.18</u>
TOTAL ASSETS	<u>282,716.73</u>	<u>272,841.18</u>
LIABILITIES & EQUITY		
Liabilities		
Payable to Endowment	2,550.00	0.00
Total Liabilities	<u>2,550.00</u>	<u>0.00</u>
Equity		
HighGround Restricted Fund	252,750.74	253,790.69
Unrestricted Net Assets	22,684.98	22,047.56
Net Income	4,731.01	-2,997.07
Total Equity	<u>280,166.73</u>	<u>272,841.18</u>
TOTAL LIABILITIES & EQUITY	<u>282,716.73</u>	<u>272,841.18</u>

Income and Expenses as of 6/30/2023

Association of Ministry Guidance Professionals
Statement of Financial Income and Expense
January through June 2023

	Jan - Jun 23	Jan - Jun 22
INCOME		
Benevolence Gifts	0.00	285.00
Dues Income		
Complimentary Membership	0.00	0.00
Regular Membership	900.00	700.00
Retiree Membership	300.00	300.00
Sponsorship Membership	1,450.00	600.00
Total Dues Income	<u>2,550.00</u>	<u>1,300.00</u>
Investment Earnings	6,207.12	5,333.42
TOTAL INCOME	<u>8,757.12</u>	<u>6,918.42</u>
EXPENSE		
Annual Meeting		
Awards	857.50	0.00
Food	250	1256.17
Member Scholarship	0.00	2,547.47
Program Guests	0.00	1,000.00
Recognitions	0.00	254.94
Registration	0.00	2,834.52
Total Annual Meeting	<u>1,107.50</u>	<u>7,893.10</u>
Executive Director/Treasurer	2,250.00	2,000.00
Consultant Expenses	0.00	764.80
Administrative Expenses	168.61	147.15
Website	500.00	500.00
TOTAL EXPENSE	<u>4,026.11</u>	<u>11,305.05</u>
NET INCOME	<u>4,731.01</u>	<u>-2,997.07</u>

2. New Directors Workshop Study

The Board asked President Craver and Consultant Basden to study the issue of enlisting and training new directors with the resignation of Paul Stevens as NDW Coordinator and the coming resignation of Jeter Basden as Consultant. Craver and Basden studied the issue and brought a four-part recommendation to the Board in a virtual meeting on May 22. These recommendations included (1) discontinuing the NDW, (2) discontinuing the position of New Directors Workshop Coordinator, (3) establishment of a staff position called New Directors Liaison with many of the responsibilities of the Consultant and New Directors Workshop Coordinator, and (4) discontinuing the staff position of Consultant. The Board adopted these recommendations at that meeting and later voted to amend the bylaws to reflect these changes. The board asked the moderator to appoint a committee to enlist and recommend someone to serve as the New Directors Liaison. Ken Gore, Michael Baird, and Dennis Horton accepted the assignment. The search team have brought to this meeting their recommendation for this position and are asking the Association to include compensation and expenses for the position.

3. Mailing List Maintenance

The Board approved a bylaw amendment to move maintenance of the membership roll from the Secretary to the Executive Director Secretary.

4. Joint Meetings with NABPR and BHHS

After years of discussing it within our organization, the Board has agreed for AMGP to move forward with a partnership of some kind with two other professional organizations. We met jointly with NABPR and BHHS in 2019 for a successful meeting and last year with NABPR for a successful meeting. The three organizations have begun informal conversations about a more formal, organic relationship. At this point, the boards of the three organizations have agreed to meet jointly in 2024, 2025, and 2026 under the leadership of a planning group made up of the presidents and executives of each organization. This six-member planning team will begin to work on the 2024 meeting in Raleigh NC in May of 2024. This addresses several needs and issues – primarily greater collegiality among professionals in these fields and the growing economic strain on travel budgets especially for members with multiple assignments. Randy Deering and I will be working with this team for 2024.

5. Website

The website continues to be a challenge for the Association.

- Very few of our active members are using the website for information related to the meetings or other interests. This year, most of the handouts for the board and annual meetings are on the site.
- Over the four years we have had the site, requests for good photos that could be used to illustrate various areas within the site have not been provided by our members. I am assuming there are photos on your school sites that highlight ministry students and/or faculty and/or supervisors. It's just a matter of making sure you have permission to use the photos on our site and sending them to the Website coordinator.
- If there are things you want to see on the website, please let me know. I try to keep it updated regularly.

6. New Organization (2021)

It is important to evaluate the new organization each year. Some current issues relate to:

- The New Directors Liaison position will open up new opportunities to focus on new directors and the overall professional development of the membership.
- The joint meetings present us with a challenge related to dues and registration funding for the annual meeting.
- This is the end of year two of the ExDir/Treas three-year commitment. The Board needs a plan for searching for and enlisting the next one.

Approved Amendments to Bylaws

CURRENT BYLAWS

Article 15 ADMINISTRATIVE STAFF

Enumeration of Administrative Staff

- 15.01 The Administrative Staff consists of an Executive Director/Treasurer and a **Consultant**. ...

Article 17 CONSULTANT

Duties

- 17.01 The ~~Consultant~~ shall perform the following duties:
- (a) ~~Serve as consultant to Board of Directors, the archives, and the committees as needed~~
 - (b) ~~Respond to requests and provide consultation regarding ministry guidance programs.~~
 - (c) ~~Initiate and implement plans to inform and enlist new members of the organization with the cooperation of the Board of Directors.~~
 - (d) ~~Maintain an up to date knowledge of the field of ministry guidance and resources which might be made available to the membership.~~
 - (e) ~~Exercise and discharge such other duties as may be assigned by the Board of Directors.~~

AMENDMENTS APPROVED JUNE 2022

Article 15 ADMINISTRATIVE STAFF

Enumeration of Administrative Staff

- 15.01 The Administrative Staff consists of an Executive Director/Treasurer and a **New Directors Liaison**. ...

Article 17 NEW DIRECTORS LIAISON

Duties

- 17.01 The **New Directors Liaison** shall perform the following duties **working closely with the Executive Director/Treasurer and officers**:
- (a) **Discover and enlist new members of the organization.**
 - (b) **Provide orientation and information, both about AMGP and about the work of ministry guidance directors to new directors.**
 - (c) **Arrange for training of new directors which reflects the core values of the organization (see *Purpose and Values of AMGP*, section one of Duties and Procedures Manual). Training includes, but is not limited to:**
 - individualized virtual or in-person training sessions focused on key aspects of the work of a ministry guidance director
 - collecting, developing, and providing access to resources on the work of ministry guidance directors (manuals, documents and resources from AMGP members, workshop videos and other electronic resources) on the AMGP member website resource tab.
 - working with the AMGP president to develop session(s) at the annual meeting that address key components of the work of ministry guidance directors and related foundational information for new directors and refresher opportunities for veteran directors.

CURRENT BYLAWS

Article 13 SECRETARY

Duties

- 13.01 It shall be the duty of the Secretary to:
- (d) ~~Keep appropriate records showing the members of the Association together with their addresses as furnished him or her by such members.~~

AMENDMENTS APPROVED JULY 2023

Article 16 EXECUTIVE DIRECTOR/TREASURER

Duties

- 16.01 The Executive Director/Treasurer shall perform the following duties:
- (f) **Keep appropriate records showing the members of the Association together with their addresses as furnished him or her by such members.**

Consultant's Report

The Consultant's primary focus was on program planning for New Directors and on recruitment of sponsors and participants for the 2023 meeting. Specific tasks included:

- In consultation with the President, as assigned from the 2022 meeting, prepared recommendations to the Board regarding the future structure of the New Directors Workshop.
- In consultation with the President, as assigned from the 2022 meeting, developed two program sessions with NDW content for the 2023 annual meeting, designed for the entire group to be either new information for new directors or refresher information for veteran directors.
- In consultation with the Executive Director/Treasurer, enlisted the sponsorship from Truett Seminary and confirmed the list of new directors from Truett.
- In consultation with the Executive Director/Treasurer, sent personalized emails to the 15 persons who had been involved in AMGP at some point during the past five years but had not become members or registered for the 2023 meeting.
- Worked with the Executive Director/Treasurer and the Secretary to update various AMGP mailing lists and records for AMGP list serv and membership lists.
- Responded to requests for consultation with the Nominating Committee, the Newman Award Selection Committee, the New Directors Liaison Search Committee, and the President-Elect.
- Worked to identify and recruit New Directors and others who potentially would have an interest in participating in the AMGP organization and meetings.

As announced previously to the Board, I will retire from the Consultant position at the end of this 2023 annual meeting. Thank you for the opportunity to serve as your AMGP Consultant for these past seven years, 2017-2023. Many thanks and best wishes to AMGP. I have appreciated my time with you.

Jeter Basden, AMGP Consultant

Association of Ministry Guidance Professionals
Statement of Financial Position
 As of June 30, 2023

	Jun 30, 23	Jun 30, 22
ASSETS		
Current Assets		
Checking/Savings		
Frost Checking Account		
AMGP Operating	29,498.64	18,583.14
Benevolence Fund	467.35	467.35
Total Frost Checking Account	29,965.99	19,050.49
HighGround Fund	252,750.74	253,790.69
Total Checking/Savings	282,716.73	272,841.18
Total Current Assets	282,716.73	272,841.18
TOTAL ASSETS	282,716.73	272,841.18
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Payable to Endowment	2,550.00	0.00
Total Other Current Liabilities	2,550.00	0.00
Total Current Liabilities	2,550.00	0.00
Total Liabilities	2,550.00	0.00
Equity		
HighGround Restricted Fund	252,750.74	253,790.69
Unrestricted Net Assets	22,684.98	22,047.56
Net Income	4,731.01	-2,997.07
Total Equity	280,166.73	272,841.18
TOTAL LIABILITIES & EQUITY	282,716.73	272,841.18

Association of Ministry Guidance Professionals
Statement of Financial Income and Expense
January through June 2023

	Jan - Jun 23	Jan - Jun 22	\$ Change
Ordinary Income/Expense			
Income			
Dues Income			
Complimentary Membership	0.00	0.00	0.00
Regular Membership	800.00	900.00	-100.00
Retiree Membership	300.00	300.00	0.00
Sponsorship Membership	1,450.00	1,100.00	350.00
Total Dues Income	2,550.00	2,300.00	250.00
Investment Earnings	6,207.12	6,007.98	199.14
Total Income	8,757.12	8,307.98	449.14
Gross Profit	8,757.12	8,307.98	449.14
Expense			
Annual Meeting			
Awards	857.50	0.00	857.50
Food	250.00	1,256.17	-1,006.17
Member Scholarships	0.00	2,547.47	-2,547.47
Program Guests	0.00	1,000.00	-1,000.00
Recognitions	0.00	254.94	-254.94
Registration	0.00	2,834.52	-2,834.52
Total Annual Meeting	1,107.50	7,893.10	-6,785.60
Executive Director/Treasurer	2,250.00	2,000.00	250.00
Consultant Expenses	0.00	764.80	-764.80
Administrative Expenses	168.61	147.15	21.46
Website	500.00	500.00	0.00
Total Expense	4,026.11	11,305.05	-7,278.94
Net Ordinary Income	4,731.01	-2,997.07	7,728.08
Net Income	4,731.01	-2,997.07	7,728.08

Association of Ministry Guidance Professionals
Income & Expense Budget vs. Actual
January through June 2023

07/10/23

Cash Basis

	Jan - Jun 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Dues Income			
Regular Membership	800.00	1,000.00	-200.00
Retiree Membership	300.00	300.00	0.00
Sponsorship Membership	1,450.00	1,100.00	350.00
Total Dues Income	2,550.00	2,400.00	150.00
Investment Earnings	6,207.12	11,000.00	-4,792.88
Total Income	8,757.12	13,400.00	-4,642.88
Gross Profit	8,757.12	13,400.00	-4,642.88
Expense			
Annual Meeting			
Awards	857.50	1,000.00	-142.50
Food	250.00	2,000.00	-1,750.00
Local Transportation	0.00	750.00	-750.00
Member Scholarships	0.00	2,500.00	-2,500.00
Program Guests	0.00	1,000.00	-1,000.00
Recognitions	0.00	250.00	-250.00
Registration	0.00	3,000.00	-3,000.00
Total Annual Meeting	1,107.50	10,500.00	-9,392.50
Executive Director/Treasurer	2,250.00	4,500.00	-2,250.00
Consultant Expenses	0.00	2,000.00	-2,000.00
Administrative Expenses	168.61	300.00	-131.39
Website	500.00	1,000.00	-500.00
Total Expense	4,026.11	18,300.00	-14,273.89
Net Ordinary Income	4,731.01	-4,900.00	9,631.01
Net Income	4,731.01	-4,900.00	9,631.01

ASSOCIATION OF MINISTRY GUIDANCE
PROFESSIONALS FUND

ASSOCIATION OF MINISTRY GUIDANCE
PROFESSIONALS
Royce Rose, TREASURER
5414 Clover Ct
Fort Worth, TX 76132

Account: **30111035**
Report Period: **04/01/2023 - 06/30/2023**
Account Manager: **Ariela Rodrigues**
214.978.3322

**** IMPORTANT STATEMENT INFORMATION ****

Clients are responsible for monitoring and reviewing information included on statements and other reports provided. If a discrepancy is identified, it should be reported within 90 days.

Your Account Activity Summary

	Current Period
BEGINNING MARKET VALUE	250,837.63
Investment Income	
Net Interest Income	8.96
HighGround Investment Fund Income	912.13
HighGround Investment Fund Gain Distributions	2,183.54
Disbursements	
Payments to or for Beneficiaries	-3,104.16
Realized Gain Loss	0.00
Change in Market Value	1,912.64
ENDING MARKET VALUE	252,750.74

2024 AMGP Nominations

(Nominations in Bold and Color)

2023 NOMINATING COMMITTEE & PRESIDENTIAL OFFICERS NOMINATIONS FOR 2024*

BOARD OF DIRECTORS		
	2024	2023
AT-LARGE (3-YR TERM)	Class 1: Mike Baird, 2023-25	Mike Baird, 2023-25
	Class 2: Thomas Estes, 2024-26	Kirby Clark, 2022-23
	Class 3: Rod Earls, 2022-24	Rod Earls, 2022-24
OFFICER (1-YR TERM)	President: Randy Deering	Ben Craver
	President-Elect: Lisa Seely	Randy Deering
	Secretary: Dennis Horton	Dennis Horton
	Historian/ Archivist: Dennis Horton	Mandy McMichael
COMMITTEE CHAIRS (1-YR TERM)		
	Nominating Committee Chair: Jennifer Garcia Bashaw	Glenn Watson
	Finance Committee Chair: Ken Gore	Ken Gore
COMMITTEES		
	2024	2023
FINANCE COMMITTEE (3-YR TERM)	Steve Vernon, 2024-2026 Wayne Davis, 2024-2026 Jonathan Grenz, 2023-2025 Jim Motes, 2023-2025 Ken Gore, 2022-2024, Chair Kelly Malone, 2022-2024 <i>Randy Deering, President</i>	Jonathan Grenz, 2023-2025 Jim Motes, 2023-2025 Ken Gore, 2022-2024, Chair Kelly Malone, 2022-2024 Ben Craver, 2020-2023 (2nd term) Randy Deering, 2020-2023 <i>Ben Craver, President</i>
NEWMAN AWARD COMMITTEE	Omer Hancock, Chair Jeter Basden Kirby Clark Mike Fuhrman Ken Gore Royce Rose Paul Stevens <i>Jim Motes, 2022 President</i> <i>Ben Craver, 2023 President</i>	Omer Hancock, Chair Jeter Basden Mike Fuhrman Ken Gore Royce Rose Paul Stevens <i>Jonathan Grenz, 2021 President</i> <i>Jim Motes, 2022 President</i>
NOMINATING COMMITTEE (1-YR TERM)	Jennifer Garcia Bashaw, Chair (Presidential Officers Nominate Non-chair members) Bill Carrell Ben Craver	Glenn Watson, Chair Jennifer Garcia Bashaw Steve Vernon

* All Board members, Finance Committee members, and Committee chairs are nominated by the Nominating Committee. The President and President-elect nominate two non-chair members of the Nominating Committee. Names in *italics* are ex-officio.